



COMPUTER PARALLEL PREP

PRE-ENGINEERING

CHAPTER - 7 (2ND YEAR)

Q.1 Which of the following is provided to assist you in the construction of forms?

- (a) Form datasheet view
- (b) Form structure
- (c) Form wizard**
- (d) Design view

Q.2 Which form layout is used to display multiple records on the page at a time with rows and column?

- (a) Justified form
- (b) Tabular form**
- (c) Columnar form
- (d) Datasheet form

Q.3 Which of the following is not displayed values while entering?

- (a) List box
- (b) Text box**
- (c) Combo box**
- (d) Text field

Q.4 Which of these is not a parameter in a report?

- (a) Extent of information
- (b) Quality of information**
- (c) Modify of information
- (d) Ability to acquire information

Q.5 Which of the following is not form of controls objects?

- (a) Text boxes
- (b) Labels**
- (c) Files**
- (d) Combo box

Q.6 Which of the following button is used to select one option at a time?

- Radio button**
- (b) Option button
- (c) List box
- (d) Check box

Q.7 Which shortcut key is used to print a report?

- (a) Ctrl+N
- (b) Ctrl+F**
- (c) Alt+P
- (d) Ctrl+P**

Q.8 Which is constructed from a collection of individual design elements called controls or control objects?

- (a) Tables
- (b) Form**
- (c) Query
- (d) Report

Q.9 Which box values are all displayed during data entering?

- (a) Option button
- (b) List box**
- (c) Combo box
- (d) Radio button

Q.10 What is form that we can create in MS Access?

- (a) It is used to take print out of a form Access Tables
- (b) It is an input screen from viewing and entering data**
- (c) It is used for storing special data other than text (e. g photo)
- (d) It is optional. We can use Report instead of Form

Q.11 Which of the following is used to select more than one option?

- (a) Control button
- (b) Check box**
- (c) Cancel button
- (d) Exit button

Q.12 Which button beside each record is used to open another form?

- (a) Radio button
- (b) Control button**
- (c) List box
- (d) Command button**

Q.13 A subform is contained by:

- (a) Parent table
- (b) Resultant table**
- (c) Child table**
- (d) Merge table

Q.14 Which Auto form displays one record at a time?

- (a) Tabular
- (b) Columnar**
- (c) Datasheet
- (d) Justified

Q.15 Which symbol indicate that add new record in relation?

- (a) >
- (b) |**
- (c) ***
- (d) #



Q.16 The main form is maintained in:

(a) Child table (b) Dependent table
(c) Parent table (d) Cross table

Q.17 Which of the following object is used to enter, edit or modify records?

Form (b) Table
(c) Report (d) Record

Q.18 A formatted way to get output from database is called

(a) Form (b) Query
(c) Table (d) Report

Q.19 Which of the following is shortcut key is used to open new database?

(a) Ctrl + O (b) Ctrl + B
(c) Ctrl + S (d) Ctrl + N

Q.20 Which of the following is shortcut key is used to move on next field?

Tab (b) Esc
(c) F1 (d) Shift + F2

Q.21 Which of the following formatting depends on control value?

(a) Control formatting (b) Data formatting
(c) Page formatting (d) Conditional formatting

Q.22 A form that is used to navigate database and perform different task in database application.

Switchboard (b) Linking
(c) Report (d) Sub form

Q.23 The process of using data of another database in current database without copying the data is called:

Linking (b) Embedding
(c) Attaching (d) Adding

Q.24 A form within another form is called:

(a) Main form (b) Special form
(c) Dialog box (d) Sub form

Q.25 To close the switchboard automatically following command can be associated with a button:

(a) Close (b) Exit
(c) Quit (d) Unload

Q.26 Which of the following components is not present in form interface?

(a) Rule (b) Diagram
(c) Graph (d) Picture

Q.27 Which is used to display yes/no, true/false or on/off option, it is used when the user can select one or multiple operations at the same time?

(a) Control objects (b) Check box
(c) Radio Button (d) Combo box

Q.28 Which of following is an example of multi-page report?

(a) Result card (b) Sale Invoice
(c) Company annual report (d) ATM transaction slip

Q.29 Which of following method is used to create subforms in a form that already exist?

(a) Drag and Drop (b) Conditional formatting
(c) Subform wizard (d) Both (a) & (c)

Q.30 Which of following control is used to select option from long list?

Combo boxes (b) Command button
(c) Wild card (d) Switch board