



COMPUTER PARALLEL PREP

PRE-ENGINEERING

CHAPTER - 7 (2ND YEAR)

- Q.1** Which of the following is provided to assist you in the construction of forms?
 (a) Form datasheet view (b) Form structure
(c) Form wizard (d) Design view
- Q.2** Which form layout is used to display multiple records on the page at a time with rows and column?
 (a) Justified form (b) **Tabular form**
 (c) Columnar form (d) Datasheet form
- Q.3** Which of the following is not displayed values while entering?
 (a) List box (b) Text box
(c) Combo box (d) Text field
- Q.4** Which of these is not a parameter in a report?
 (a) Extent of information (b) **Quality of information**
 (c) Modify of information (d) Ability to acquire information
- Q.5** Which of the following is not form of controls objects?
 (a) Text boxes (b) Labels
(c) Files (d) Combo box
- Q.6** Which of the following button is used to select one option at a time?
Radio button (b) Option button
 (c) List box (d) Check box
- Q.7** Which shortcut key is used to print a report?
 (a) Ctrl+N (b) Ctrl+F
 (c) Alt+P **(d) Ctrl+P**
- Q.8** Which is constructed from a collection of individual design elements called controls or control objects?
 (a) Tables (b) **Form**
 (c) Query (d) Report
- Q.9** Which box values are all displayed during data entering?
 (a) Option button (b) **List box**
 (c) Combo box (d) Radio button
- Q.10** What is form that we can create in MS Access?
 (a) It is used to take print out of a form Access Tables
(b) It is an input screen from viewing and entering data
 (c) It is used for storing special data other than text (e. g photo)
 (d) It is optional. We can use Report instead of Form
- Q.11** Which of the following is used to select more than one option?
 (a) Control button (b) **Check box**
 (c) Cancel button (d) Exit button
- Q.12** Which button beside each record is used to open another form?
 (a) Radio button (b) Control button
 (c) List box **(d) Command button**
- Q.13** A subform is contained by:
 (a) Parent table (b) Resultant table
(c) Child table (d) Merge table
- Q.14** Which Auto form displays one record at a time?
 (a) Tabular (b) **Columnar**
 (c) Datasheet (d) Justified
- Q.15** Which symbol indicate that add new record in relation?
 (a) > (b) |
(c) * (d) #

TEACHER COPY 2024



- Q.16** The main form is maintained in:
 (a) Child table (b) Dependent table
 (c) **Parent table** (d) Cross table
- Q.17** Which of the following object is used to enter, edit or modify records?
 (a) **Form** (b) Table
 (c) Report (d) Record
- Q.18** A formatted way to get output from database is called
 (a) Form (b) Query
 (c) Table (d) **Report**
- Q.19** Which of the following is shortcut key is used to open new database?
 (a) Ctrl + O (b) Ctrl + B
 (c) Ctrl + S (d) **Ctrl + N**
- Q.20** Which of the following is shortcut key is used to move on next field?
 (a) **Tab** (b) Esc
 (c) F1 (d) Shift + F2
- Q.21** Which of the following formatting depends on control value?
 (a) Control formatting (b) Data formatting
 (c) Page formatting (d) **Conditional formatting**
- Q.22** A form that is used to navigate database and perform different task in database application.
 (a) **Switchboard** (b) Linking
 (c) Report (d) Sub form
- Q.23** The process of using data of another database in current database without copying the data is called:
 (a) **Linking** (b) Embedding
 (c) Attaching (d) Adding
- Q.24** A form within another form is called:
 (a) Main form (b) Special form
 (c) Dialog box (d) **Sub form**
- Q.25** To close the switchboard automatically following command can be associated with a button:
 (a) Close (b) **Exit**
 (c) Quit (d) Unload
- Q.26** Which of the following components is not present in form interface?
 (a) Rule (b) Diagram
 (c) **Graph** (d) Picture
- Q.27** Which is used to display yes/no, true/false or on/off option, it is used when the user can select one or multiple operations at the same time?
 (a) Control objects (b) **Check box**
 (c) Radio Button (d) Combo box
- Q.28** Which of following is an example of multi-page report?
 (a) Result card (b) Sale Invoice
 (c) **Company annual report** (d) ATM transaction slip
- Q.29** Which of following method is used to create subforms in a form that already exist?
 (a) Drag and Drop (b) Conditional formatting
 (c) Subform wizard (d) **Both (a) & (c)**
- Q.30** Which of following control is used to select option from long list?
 (a) **Combo boxes** (b) Command button
 (c) Wild card (d) Switch board